



**Boys Hope Girls Hope**  
*Inspire. Empower. Nurture. Succeed.*  
of Northeastern Ohio

**Position Title:** Cohort Leader – Middle

**Date:** January 2018

**Reports To:** Director of Hope Prep

**Supervises others:** NA

### **General Description**

The Academy Program Cohort Leader is a part-time position designed to support the mission and values of Boys Hope Girls Hope (BHGH) through targeted after school programming focused on community building and character development. Each Cohort Leader will work one day a week from 4:00 – 7:30 with one grade level. For example, the 6<sup>th</sup> grade cohort leader will work every Tuesday, during program term, from 4:00 – 7:30. Middle School Cohort Leaders will also have a staff meeting/training on the 4<sup>th</sup> Monday of every month during the program term. Cohort Leaders will be paid for up to an additional three hours per week for lesson preparation and case notes. The Academy Program runs Monday through Thursday during the academic year with some Saturday sessions. *We are currently hiring for 6<sup>th</sup> and 8<sup>th</sup> grade teachers.*

### **Major Responsibilities**

- a. In conjunction with Academy Team prepare age appropriate curriculum centered around community building and character development.
- b. Manage classroom of 20-30 students.
- c. Deliver curriculum in ways that are engaging and promote individual and community growth.
- d. Maintain accurate attendance and Scholar records including Scholar portfolios.
- e. Maintain organization and cleanliness of classroom space.
- f. Support the vision and mission of the organization.

### **Critical Criteria**

Qualified applicants will hold a Bachelor's Degree in Education, Social Work, Psychology, Counseling, or other relevant discipline. The ideal candidate will be an energetic individual who has some experience working with youth, will possess a growth mindset, has some familiarity or experience working under-resourced communities, has passion that aligns with the mission of Boys Hope Girls Hope, and is looking for a long-term but part-time position. Experience teaching is strongly preferred.

- At least two years experience working with youth in school or afterschool environment
- Understanding of the experiences of students from urban, low-income environments
- Understanding of learning styles and learning development
- Love of working with children and youth

**ACCEPTABLE EXPERIENCE AND TRAINING:** Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for satisfactory job performance would be qualifying. A typical way to obtain the essential knowledge, skills, and abilities would be: graduation from an accredited four-year college or university in a related field and some paid or volunteer experience in work which has included extensive public engagement across various demographics.

### **Working Conditions**

This is a professional position based primarily in the offices of Boys Hope Girls Hope Northeastern Ohio. Boys Hope Girls Hope is an equal opportunity employer. Employment with Boys Hope Girls Hope is on an at-will basis.

### **To Apply:**

Send a cover letter, resume, and sample lesson plan or writing sample to [rtimberlake@bhgh.org](mailto:rtimberlake@bhgh.org). Contact Renée Timberlake, Academy Director at Boys Hope Girls Hope, at the listed email with any questions.